

**Student Grant for Conference Attendance**  
**International School of Engineering**

**Objective**

To encourage ISE students who have produced significant research contribution to have opportunities for presenting their research work and exchanging ideas with other researchers at technical conferences.

**Eligibility of Applicant**

- 1) be full-time ISE student when the paper is submitted for review.
- 2) plan to give a presentation of technical paper at the conference.
- 3) submit the application form with complete documents to the ISE office at least 45 days before the conference begins.

**Supported Grant**

The supported expense items include conference registration fee, air ticket, local transportation, and accommodation, daily allowance according to official rates used by the university. The actual expense will be reimbursed not exceeding the following amount.

- 1) 7,500 BTH per student per paper, if the paper will *not* be included in IEEEExplore, ISI or SCOPUS databases.
- 2) 15,000 BTH per student per paper, if the paper will be included in IEEEExplore, ISI or SCOPUS databases. Each student can receive this grant at most two times. However, the second paper should be included in IEEEExplore, ISI or SCOPUS databases.

**Remarks**

- 1) ISE will support this grant subject to the available allocated budget on the first-come-first-served basis.
- 2) In case there are more than one ISE student who is author of the paper, ISE will only support to one student per paper.
- 3) Applicant can apply this grant and other grants from other organizations in co-subsidizing the actual expenses for the conference attendance.
- 4) After returning from the conference, the applicant agrees to submit the documents as follows. (1) Travel report with student's photograph at the conference, (2) a copy of published paper as included in the conference proceedings and (3) original receipts and boarding pass (if applicable).

The announcement is effective by the approval of ISE administration on December 15, 2017.



Assist. Prof. Dr. Witaya Wannasuphprasit  
Director of International School of Engineering

**Application Form**  
**Student Grant for Conference Attendance**  
**International School of Engineering**

**1) Applicant Details**

Full Name: Mr./Mrs./Ms. (in English) ..... Student ID. ....  
นาย/นาง/นางสาว (in Thai) .....

Telephone Number: ..... Email Address: .....

Program of study: (.....) NANO (.....) ADME (.....) ICE (.....) AERO

Senior-Project Advisor's Name: .....

**2) Conference Details**

Conference title: .....

Conference website: .....

Category: (....) Congress (....) Conference (....) Symposium ( ) Others (please specify .....

Dates of conference: from ...../...../..... (dd/mm/yr) to ...../...../..... (dd/mm/yr)

Venue Name and Address: .....

**3) Attendance Role**

(.....) presentation of paper not being included in IEEEXplore, ISI or SCOPUS

(.....) presentation of paper being included in IEEEXplore, ISI or SCOPUS

Title of paper: .....

**4) Budget Estimation**

<u>Items</u>	<u>Amount (BTH)</u>
1. Registration fee (Exchange rate ..... x .....BTH)	.....
2. Allowance (..... days x ..... BTH / day based on university announced rate)	.....
3. Accommodation (..... days of staying x ..... BTH / day based on university announced rate)	.....
4. Transportation (from ..... To ..... by .....)	.....
<b>Total</b>	.....

Has the applicant applied or will the applicant apply for other sources of support for the above expense items?

( ) No

( ) Yes under consideration from .....

Tentatively receiving support in item number..... for amount ..... BTH

Amount of budget requested from ISE ..... BTH

**5) Submit the following documents with the application**

( ) First page of accepted paper, including title, abstract, and authors' name

( ) Printed conference information showing schedule and registration fee

( ) Paper decision notification letter/email

After returning from attending the conference, the applicant agrees to provide the following documents to ISE office.

i) ( ) a travel report with student's photograph at the conference

ii) ( ) a copy of published paper as included in the conference proceedings

iii) ( ) original receipts and boarding passes (if applicable)

I hereby certify that all the provided information is correct.

sign ..... (applicant), ...../...../..... (dd/mm/yr)

sign ..... (advisor), ...../...../..... (dd/mm/yr)

**For ISE office:**

( ) Have checked database this application is ( ) the first time ( ) the second time

( ) Have checked the submitted application and documents are complete

sign ..... (officer)

date: ...../...../..... (dd/mm/yr)

**Decision Result:**

(.....) Grant approved

(.....) Amount 7,500 BTH

(.....) Amount 15,000 BTH

(.....) Grant not approved, because .....

sign .....

date: ...../...../..... (dd/mm/yr)

(deputy director on academic affairs)

sign ..... (director),

date: ...../...../..... (dd/mm/yr)